



No. 42-11/2009 – GSS (M.T.)

GOVERNMENT OF INDIA

NATIONAL CENTRE FOR DISEASE CONTROL

(Formerly National Institute of Communicable Diseases)

22-SHAM NATH MARG, DELHI – 110 054



Dated the

M/s. _____

Subject:- NCDC, Delhi – Quotations for hiring 5 (five) DLY Vehicles-reg.

Tender/Quotation on behalf of Director, National Centre for Disease Control (NCDC) are invited up to 10th May 2010 till 4 p.m. for hiring light commercial DLY Vehicles such as Non-AC/A.C. Indica, Qualis and Innova etc. not older than 2005 year model from prospective contractor. Terms & Conditions for the tender are as under:-

- i) The Firm should be registered for use as commercial Vehicles. The proof of ownership or lease holding should be submitted with Tender.
- ii) The Firm should also provide Bank Account No. & PAN.
- iii) The Firm must have rented six vehicles at least once to any Government Organization in Delhi during last 3 years.
- iv) Firm to confirm that all Drivers have a valid commercial licence, mobile phone and will report on duty in neat & clean uniform only.

The institute reserves the right at the time of award of contract to increase or decrease upto 25% of the required Quantities of services specified in schedules of requirement without any change in hiring charges quoted for the quantity on the same term and conditions .

The quotation may be given in the proforma enclosed and giving an undertaking on Letter Head regarding acceptance of terms & conditions. It is clarified that meter reading will start and terminate at NCDC, 22 Sham Nath Marg, Delhi-110054 everyday irrespective of the address given by the firms. Any non-execution of duty on time or failure shall amount to a day's payment deducted from the bill.

The firm shall submit quotation in tender Box kept in the General Service Section, NCDC, Delhi by the date & time mentioned above. Late quotations will not be accepted. Director, NCDC reserves the right to accept/reject the quotations at any stage. Before putting the tender in Tender Box, an entry to be made in the register kept by Superintendent, GSS. Any quotation received late or incomplete or without document will be rejected.

Sd/-
(Mahima Nand)
Administrative Officer
For Director

PROFORMA FOR HIRING DLY VEHICLES

S. No.	Description	Non-AC (4 seater)	AC (4 seater)	Non-AC (8 seater)	AC (8 seater)
1.	<u>Charges for daily duty</u>				
(a)	Upto 80 Kms. Or less for 10 Hrs. (Per Day)				
(b)	Extra Kms. After 80 Kms. (Per Day)				
(c)	Extra duty beyond 10 Hrs. (Per Day)				
2.	<u>Charges for outstation</u>				
(a)	For Minimum 200 Kms. (Per Day)				
(b)	Charge for Driver for Outstation (Per Day)				