

No. 42-1/2009 – Stores (M.T.)
Government of India
NATIONAL CENTRE FOR DISEASE CONTROL
(Directorate General of Health Services)
22 - Sham Nath Marg, Delhi – 110 054.

M/s. _____

Subject-: NCDC, Delhi – Quotations for hiring 4 (four) DLY Vehicles-reg.

Tender/Quotation on behalf of Director, National Centre for Disease Control (NCDC) are invited upto 8th March 2010 till 4 p.m. for hiring light commercial Vehicles DLY such as Non-AC/A.C. Indica, Qualis and Innova etc. not older than 2005 year model from prospective contractor. The bidder should be registered for commercial Vehicles or firm's name for use as commercial vehicles (DLY). The proof of ownership or lease holding should be produced as & when called for. The firms besides giving detail of commercial registration numbers should also confirm account name & PAN.

The firms must have rented/at least vehicles at a time to any Govt. Organization in Delhi during last 3 years. The institute reserves the right at the time of award of contract to increase or decrease upto 25% of the required Quantities of services specified in schedules of requirement without any change in hiring charges quoted for the quantity on the same term and conditions .

The quotation may be given in the proforma enclosed and giving an undertaking on Letter Head regarding acceptance of terms & conditions. **It is clarified that meter reading will start from NCDC, 22 Sham Nath Marg, Delhi-110054 everyday irrespective of the address given by the firms.** Firm to confirm that all drivers have a valid licence & will report in neat and clean uniform only. Any non_execution of duty on time or failure will amount to a day's deduction from the bill. It is desirable that driver shall have mobile phones for easy, timely & emergent duties.

The firm shall submit quotation in tender Box kept in the office of undersigned by the date & time mentioned above. Late quotations will not be accepted. Director, NCDC reserves the right to accept/reject the quotations at any stage. Before putting the tender in Tender Box, an entry to be made in the register kept by Superintendent Stores. Any quotation received late or incomplete or without document will be rejected.

(Pankaj Kumar)
Stores Officer
For Director

PROFORMA FOR HIRING DLY VEHICLES

S. No.	Description	Non-AC (4 seater)	AC (4 seater)	Non-AC (8 seater)	AC (8 seater)
1.	<u>Charges for daily duty</u>				
(a)	Upto 80 Kms. Or less for 10 Hrs. (Per Day)				
(b)	Extra Kms. After 80 Kms. (Per Day)				
(c)	Extra duty beyond 12 Hrs. (Per Day)				
2.	<u>Charge for outstation</u>				
(a)	For Minimum 200 Kms. (Per Day)				
(b)	Charge for Driver for Outstation (Per Day)				